In alignment with CDC guidance, below are our current masking practices.

**NON PATIENT CARE WORKSITES:**

Corporate (BCCP, BCCM, SCH, Tucson/CO Offices, etc), Call Center, Simulation, Delivery services, Supply Chain Warehouse, Business offices, etc.

- Required: Wear your own personal mask when there’s potential to be less than 6 feet away from others. Examples include entering or leaving the worksite, during in-person meetings, in hallways, etc.

**IMPORTANT:** Personal Masks should be laundered daily. Place on a clean surface i.e., paper towel when not in use, and follow the mask re-use process.

**LOWER RISK:**

- Team members in all Banner health care facilities who do not provide direct patient care are required to wear their own mask while at work.
  - Option 1: Personal mask
  - Option 2: Procedure mask provided at the team member clean and safe entrance

**IMPORTANT:** Your own masks should be laundered daily. Avoid touching the mask. Procedure masks should be changed/discarded when moist, visibly soiled, upon entering an isolation room, or at the end of the shift. Face Shields used to protect your mask can be cleaned and stored for reuse using the paper bag process. Fully remove from your face when eating or drinking by using the elastic/ ties and follow the mask re-use process. Examples include team members working in administrative staff, infection prevention, quality improvement, patient financial services and registration, environmental services, food and nutrition services, security services, facilities services, etc.

**MEDIUM RISK:**

- Team members in all Banner health care facilities who provide direct patient care in locations other than the Emergency department and COVID-19 cohort units wear a procedure mask while at work.
  - **IMPORTANT:** Procedure masks are provided at the team member clean and safe entrance, and should be worn over the nose and mouth at all times. Avoid touching the mask. Fully remove from your face when eating or drinking by using the elastic/ ties and follow the mask re-use process. Procedure masks should be changed/ discarded when moist, visibly soiled, upon exiting an isolation room, or at the end of the shift.
  - Optional: Face Shields used to protect your mask can be cleaned and stored for reuse using the paper bag process.

**HIGHER RISK:**

- Team members in all Banner health care facilities who provide direct patient care to highly suspect/positive COVID patients in:
  - COVID-19 cohort units
  - Emergency department
  - Those performing aerosol generating procedures on highly suspect/confirmed positive COVID-19 patients
  - **Option 1:** N95 or KN95 Continuously. N9 or KN95 respirator mask and Face Shield while providing direct patient care and when performing aerosol generating procedures.
  - **Option 2:** N95 or KN95 for patient care alternating with Procedure mask in common spaces. Don N95 or KN95 and Face Shield entering patient care rooms. Doff the N95 or KN95 mask and Face Shield upon exit from the patient care room then don a Procedure mask. Wear this in the common spaces, halls, breakrooms, etc. Allows for Skin Break to avoid irritation.
  - **Option 2:** Wear a procedure mask continuously and with a face shield in patient rooms, then only wear an N95/KN95 when performing aerosol generating procedures in suspect/confirmed COVID patients.

- **IMPORTANT:** N95/KN95s should be maintained and re-used using the paper bag process. Those using N95/KN95s should attempt to maintain them for up to 5 shifts or more when possible. No makeup is permitted while wearing N95/KN95 masks. You may receive a CDC/ FDA approved KN95 substitution. You may request a different N95 brand to use if needed.

**As we continue to respond to this very challenging situation, we’re committed to keeping you safe and saving as many lives as possible. Ensure your safety by doing the following:**

**HOPE**

- Wash your hands frequently, and before and after wearing gloves, before touching your face, before and after removing your mask, before eating, and after using the restroom.
- Practice safe on and off procedures with your personal protective equipment (PPE).
- Use the correct PPE for the correct task.
- Continuously evaluate and exclude yourself for symptoms of illnesses such as fever or respiratory symptoms.

The COVID-19 challenge is highly fluid and changes from hour to hour. We’re acting quickly and decisively to keep the entire team protected and safe based on current CDC recommendations.