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THE UNIVERSITY OF ADELAIDE



Clinical Research Administration provides support to Health Sciences Investigators and Study Staff throughout the life cycle of clinical research projects. Our experienced and knowledgeable team can provide regulatory support, coverage analysis and budget development, contract and budget negotiation, assist with tracking your studies in OnCore, and offer post award support.

[Click here](#) for a checklist and more information about approvals you may need to initiate your project, and check out the [Coordinator Corner](#) for additional resources and tools!

## Announcements

### **Simple Solutions from OnCore Support:**

**The On Study Date should not be added in OnCore until after a subject has been determined to be eligible and is registered on the study.**

The easiest way to remember is to add the On Study Date right after the Eligibility information is completed in OnCore.

**Screen-failed subjects will never have an On Study Date in OnCore.**

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### **Export Control Checklist Revised:**

The Export Control Checklist for Sponsored Agreements and the Export Control Checklist for Confidentiality Agreements have been updated and are now available at [Export Control Liaison Toolbox](#).

**What You Need to Know**

**Export Control Checklist review is required prior to signature** of all Sponsored Agreements and all Confidentiality Agreements when any of the criteria specified in the instructions or on the respective checklist are met.

When Export Control Checklist review applies to your agreement, please:

1. **Complete the applicable sections** of the appropriate checklist form
2. **Identify the person completing Part A** with their printed name
3. **Include the completion date**
4. **Submit the partially completed form** along with your **RAP** (Research Administration Portal) submission

If the Export Control Checklist is required, but not provided in the RAP submission, someone will reach out to you during the contract negotiation which may lead to delays in contract completion.

### **Questions?**

If you are uncertain whether an agreement requires Export Control Checklist review, please consult the criteria outlined in the instructions accompanying each form or contact Export Control at [export@arizona.edu](mailto:export@arizona.edu) for guidance.

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## **Lapse in Insurance Coverage:**

As a reminder, if a study subject participating in a clinical trial has a lapse in insurance, we may not be able to shift routine care costs to sponsors.

Please reach out to the following teams with questions:

- **Patient Assistance Services (PAS) Department** can help patients explore financial options. Patients must qualify for additional assistance under a standard Banner policy in order to have the sponsor pay for routine costs of a clinical trial.
- **Clinical Research Administration:** can help if you have any questions about the coverage analysis and/or billing designations.

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## **OnCore Access and Use Policy:**

More information on this policy can be found [here](#).

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## OnCore Billing Compliance Requirements:

- **Compliance:** The billing designation is set using Medicare Billing rules, input from PI, approval by Banner (the medical biller), and the signed contract between the sponsor and the University of Arizona.
- **Financial Equality:** Each procedure must be billed the same way for all subjects. If a procedure is billed to insurance for one subject, the sponsor cannot pay for that same procedure for another subject.
- The **correct** billing designation is built into the OnCore calendar, so the CRC can confidently log visits and procedures.
  - If the CRC has a question or concern about a billing designation, please reach out to OnCore Support ([OnCoreSupport@arizona.edu](mailto:OnCoreSupport@arizona.edu)), so we can review the situation and discuss with the coverage analysis/budget team.

Inability to follow the requirements will result in remediation including training and supervisor inclusion.

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## Banner Hospital Billing Update:

January 2026 bills have been reviewed and emails have been sent out to the corresponding UA Departments via UA Box Health. February 2026 invoices will be distributed by the second week of April 2026.

Additional resources available on our [website](#)

## OnCore Training



### OnCore Trainings in EDGE:

OnCore users can complete training modules according to their own schedule or retake refresher trainings when needed.

**Subject Management Training is now available in EDGE Learning for individual completion.**

[MORE INFORMATION](#)

# Next - Clinical Research Professional Meeting

**Thursday,  
April 16th**  
3:00-4:30pm

JOIN MEETING

Are you new to the University of Arizona Health Sciences (UAHS) research community and would like to keep up with the ever-evolving changes in UAHS research?

Please join us for our Bi-Monthly CRP meeting.

Join Zoom Meeting:

[https://arizona.zoom.us/j/9318339473?  
omn=87582746873](https://arizona.zoom.us/j/9318339473?omn=87582746873)

Email [here](#) if there are specific topics you would like covered at upcoming meetings.

## Calendar Updates

**JUNE  
17**

### Clinical Research Professional Meeting

Location: [https://arizona.zoom.us/j/9318339473?  
omn=87582746873](https://arizona.zoom.us/j/9318339473?omn=87582746873)

Time: 12:00 pm - 1:30 pm

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**AUG  
20**

### Clinical Research Professional Meeting

Location: [https://arizona.zoom.us/j/9318339473?  
omn=87582746873](https://arizona.zoom.us/j/9318339473?omn=87582746873)

Time: 3:00 pm - 4:30 pm

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**OCT  
21**

### Clinical Research Professional Meeting

Location: [https://arizona.zoom.us/j/9318339473?  
omn=87582746873](https://arizona.zoom.us/j/9318339473?omn=87582746873)

Time: 12:00 pm - 1:30 pm

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**DEC  
17**

## **Clinical Research Professional Meeting**

Location: [https://arizona.zoom.us/j/9318339473?  
omn=87582746873](https://arizona.zoom.us/j/9318339473?omn=87582746873)

Time: 3:00 pm - 4:30 pm

You are receiving this email from the **UAHS Research Admin Clinical Trials** mailing list.

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**Land Acknowledgment**